



Date received:	/	/	
Admin fee paid	YES	<input type="checkbox"/>	NO <input type="checkbox"/>

The Hermitage Preschool Registration Form

(Please complete all sections giving as much information as possible.)

Child's Details

Name Date of Birth

Address

Postcode Tel. No.

Siblings

Ethnic Origin Religion Language spoken at home

Child's Health Details

Child's Doctor Telephone

Doctor's Address

Health Visitor Telephone

Does your child have any disabilities? (Learning, visual, hearing, speech impairment, physical disability)

.....
(We have a Special Educational Needs Co-ordinator – please ask for details if required.)

Are there any other agencies involved?

Has your child received any of the following vaccinations/immunisations?

Diphtheria Whooping Cough Mumps Polio Rubella Tetanus Measles

Does your child have any religious/cultural/special dietary requirements.....

Does your child have any allergies or health problems or anything else the staff should need to know?
(please provide details)

Preferred Attendance

Please indicate your preferred start date and attendance days for your child (we will do our best to accommodate your first choice but this may not always be possible)

Preferred start date

Mon Tue Wed Thu Fri

The Hermitage Preschool, The Hermitage, Wilford Road, Ruddington, Nottingham NG11 6EL
Registered Charity No. 1034672

Lunch Club

Lunch club is optional and runs from 12-1pm. It costs £4.50 per lunch session. Please note that you will need to provide your child with a packed lunch. Please indicate below which days, if any, you would like your child to attend.

Mon Tue Wed Thu Fri

Person(s) with Parental Responsibility Details

Name	Name
Home address	Home Address
.....
Daytime telephone	Daytime telephone
Mobile number	Mobile number
E-mail address	E-mail Address
Relationship to child	Relationship to child
Date of birth	
National Insurance number	

All 3-4 year olds can claim 15 hours free early education or childcare each week during term time. Some 2 year olds are also eligible for free funding of places. If you would like the preschool to use this funding (when available) to pay for your child's sessions please include one parent's date of birth and national insurance number to enable us to claim this on your behalf. All personal data is kept secure and confidential in accordance with our data protection policy.

Name of person/s collecting your child
 (if not already given please
 state telephone number & relationship)

If for any reason there is an emergency or a problem whilst your child is a preschool we will try to contact the people named above in the first instance. However we do also require two other emergency contacts should we not be able to contact the above named people.

**Emergency Contact (1)
 (Other than Parent)**

**Emergency Contact (2)
 (Other than Parent)**

Name	Name
Relationship	Relationship
Address	Address
.....
Contact Number	Contact Number

If parent/guardian/person with parental responsibility cannot be contacted, I give my permission for my child to receive urgent treatment by a doctor/dentist or specialist for an acute condition or for the attention of pain..... Yes/No

Sign Print Name

Relationship to Child Date

In the unlikely event of an emergency closure of the preschool, we will contact you. Please indicate below which method you would prefer to be contacted in such an event:

- Facebook Updates
- Text Message Updates – mobile number.....
- Phone Call – phone number.....

Where did you hear about us?

Please take a moment to let us know where you heard about the Hermitage Preschool.

Leaflets/posters Website Word of mouth Newspaper

Other

Please return to the Hermitage Preschool, The Hermitage, Wilford Road, Ruddington NG11 6EL
 A £10 administration/registration fee is payable upon return.
Please review this sheet regularly with parents/carers to ensure information is up to date and relevant.
Please continue on an additional sheet if required